JACKSON CHARTER SCHOOL
ROCKFORD CHARTER SCHOOL ORGANIZATION

315 Summit Street Rockford IL, 61107
815.316.0093 | JacksonCharterSchool.org

Rockford Charter School Organization Board Meeting Minutes
June 18, 2026
4:00 p.m.
REVISED MEETING LOCATION:
Sosnowski Szeto, LLP, 6735 Vistagreen Way, Ste. 300, Rockford, IL 61107
In-Person Meeting

1. Call to Order – 4:00 p.m.
    a. Present: Tamir Bell, Jessica Iasparro, La'Keshia Wingo, Erika Hannah, Mary Simmons, Executive Director, Dr. Ebony Wrenn (Virtual), Business and Compliance Manager, Frank Bisconti, Leslie Cruz (CSBM), Director of Student Support & Engagement, Starla Copeland, Attorney Roxanne Sosnowski
    b. Not Present: Carla Redd
2. Approval of Agenda
    a. A motion to approve the agenda was made by La'Keshia Wingo and seconded by Erika Hannah.
        i. Voice Vote: All members voting aye.
        ii. Motion passed.
3. Approval of Board Meeting Minutes for May 28, 2026
    a. A motion to approve was made by Jessica Iasparro and seconded by Erika Hannah.
        i. Voice Vote: All members voting aye.
        ii. Motion passed.
4. Executive Session – (if needed)
    a. Personnel - Go into Closed Session to Review Closed Session Minutes and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.
        i. There was no motion made to enter executive session. Entered executive session at 4:02 p.m.
        ii. A motion to exit executive session was made by Tamir Bell and seconded by La'Keshia Wingo.
            1. Voice Vote: All members voting aye.
            2. Motion passed. Entered executive session at 4:23 p.m.
5. Public Comment – None.
6. New Business
    a. Discuss/Approve Employment Contract with Dr. Ebony Wrenn for the position of Executive Director
        i. A motion to Approve Employment Contract with Dr. Ebony Wrenn for the position of Executive Director was made by Erika Hannah and seconded by La'Keshia Wingo.
            1. Roll Call Vote:
                a. Tamir Bell – Aye.
                b. Jessica Iasparro – Aye.

c. La'Keshia Wingo – Aye.
d. Erika Hannah – Aye.
e. Mary Simmons – Aye.

2. All members voting aye. Motion passed.

b. Discuss/Approve Employment Contract with Renee Coleman for the position of Principal
   i. A motion to Approve Employment Contract with Renee Coleman for the position of Principal was made by La'Keshia Wingo and seconded by Jessica Iasparro.
      1. Roll Call Vote:
         a. Tamir Bell – Aye.
         b. Jessica Iasparro – Aye.
         c. La'Keshia Wingo – Aye.
         d. Erika Hannah – Aye.
         e. Mary Simmons – Aye.
      2. All members voting aye. Motion passed.

c. Discuss/Approve Principal Job Description
   i. A motion to Approve the Principal Job Description was made by Erika Hannah and seconded by Jessica Iasparro.
      1. Voice Vote: All members voting aye.
      2. Motion passed.

d. Discuss/Approve Resolution of Rockford Charter School Organization Electing Officers
   i. Tamir Bell informed the Board that there would be a Chair, Vice Chair, Treasurer, and Secretary. He stated that the positions will be decided by nominations.
   ii. Attorney Sosnowski stated that the Secretary is responsible for preparing the meeting minutes and attesting the contracts and that Carla Redd has held the position. She explained that the Treasurer is the signatory for checks and is responsible for the financials. She stated that the Vice Chair serves in the absence of the Chair. She stated that the Chair has the most day-to-day responsibilities with interacting with the administrators, signing contracts, and handling meetings.
   iii. The Board came to a consensus to elect Tamir Bell as Chair, Mary Simmons as Vice Chair, La'Keshia Wingo as Treasurer, and Erika Hannah as Secretary.
      1. A motion to Approve Resolution of Rockford Charter School Organization Electing Officers was made by Jessica Iasparro and seconded by Erika Hannah.
         a. Voice Vote: All members voting aye.
         b. Motion passed.

e. Discuss/Approve Jackson Charter School 2026-2027 School Improvement Plan (SIP)
   i. La'Keshia Wingo stated that she liked the idea of having clear backpacks for the students and would like to personally find a resource for the parents.
   ii. Ms. Copeland informed the Board that the parents would be responsible for buying these backpacks, but that the school would have some on hand to assist.
   iii. Erika Hannah stated that she has a backpack company that she has used before with very durable products.
   iv. Attorney Sosnowski stated that Dr. Wrenn said in the chat that the SIP can be amended at any time and that it is connected to 1003a funding. Dr. Wrenn also explained that the house system in AVID, along with professional development, will drive the plan.
      1. A motion to Approve Jackson Charter School 2026-2027 School

Improvement Plan (SIP) was made by La'Keshia Wingo and seconded by Erika Hannah.

a. Voice Vote: All members voting aye.
b. Motion passed.

f. Discuss/Approve Proposal from Foreman Grant Consulting for Grant Writing Services (Budgeted Expense for FY26/27 School Year)
   i. Tamir Bell stated that the Board had a presentation from Gabrielle Foreman of Foreman Grant Consulting and has had conversations with Dr. Wrenn regarding the proposal.
   ii. Attorney Sosnowski asked if they had narrowed down the packages that were presented at the last meeting.
   iii. Tamir Bell stated that the package chosen was the $5,000.00 proposal.
      1. There was no motion made to Approve the Proposal from Foreman Grant Consulting for Grant Writing Services.
         a. Roll Call Vote:
            i. Tamir Bell – Aye.
            ii. Jessica Iasparro – Aye.
            iii. La'Keshia Wingo – Aye.
            iv. Erika Hannah – Aye.
            v. Mary Simmons – Aye.
         b. All members voting aye.

g. Discuss/Approve Staff Management, Inc. Proposal for Human Resource Management Services (Budgeted Expense for FY26/27 School Year)
   i. Tamir Bell explained that they brought on Staff Management last year per the request of staff members to have HR resources.
      1. A motion to Approve Staff Management, Inc. Proposal for Human Resource Management Services (Budgeted Expense for FY26/27 School Year) was made by La'Keshia Wingo and seconded by Jessica Iasparro.
         a. Roll Call Vote:
            i. Tamir Bell – Aye.
            ii. Jessica Iasparro – Aye.
            iii. La'Keshia Wingo – Aye.
            iv. Erika Hannah – Aye.
            v. Mary Simmons – Aye.
         b. All members voting aye. Motion passed.

h. Discuss/Approve the Morrissey Family Business Proposal for Payroll Services (Budgeted Expense for FY26/27 School Year)
   i. A motion to Approve the Morrissey Family Business Proposal for Payroll Services (Budgeted Expense for FY26/27 School Year) was made by La'Keshia Wingo and seconded by Erika Hannah.
      1. Roll Call Vote:
         a. Tamir Bell – Aye.
         b. Jessica Iasparro – Aye.
         c. La'Keshia Wingo – Aye.
         d. Erika Hannah – Aye.
         e. Mary Simmons – Aye.
      2. All members voting aye. Motion passed.

i. Discuss/Approve Proposal from Charter School Business Management (CSBM) for

Financial Management Services (Budgeted Expense for FY26/27 School Year)

i. Attorney Sosnowski stated that Dr. Wrenn noted the pay is a fixed monthly amount.
    1. A motion to Approve Proposal from Charter School Business Management (CSBM) for Financial Management Services (Budgeted Expense for FY26/27 School Year) was made by La'Keshia Wingo and seconded by Erika Hannah.
        a. Roll Call Vote:
            i. Tamir Bell – Aye.
            ii. Jessica Iasparro – Aye.
            iii. La'Keshia Wingo – Aye.
            iv. Erika Hannah – Aye.
            v. Mary Simmons – Aye.
        b. All members voting aye. Motion passed.

j. Discuss/Approve GSF Contract for Building Cleaning and Maintenance Services (Budgeted Expense for FY26/27 School Year)
    i. Tamir Bell stated that Dr. Wrenn said that she negotiated this contract to not increase.
    ii. Frank Bisconti stated that the contract is at the same rate for the current year with escalation clauses that are optional for subsequent years.
        1. A motion to Approve GSF Contract for Building Cleaning and Maintenance Services (Budgeted Expense for FY26/27 School Year) was made by La'Keshia Wingo and seconded by Erika Hannah
            a. Roll Call Vote:
                i. Tamir Bell – Aye.
                ii. Jessica Iasparro – Aye.
                iii. La'Keshia Wingo – Aye.
                iv. Erika Hannah – Aye.
                v. Mary Simmons – Aye.
            b. All members voting aye. Motion passed.

k. Discuss/Approve Proposal from Great Minds for Eureka Math Professional Development Services, Coaching Services, and Math Materials (Budgeted Expense for FY26/27 School Year)
    i. A motion to Approve Proposal from Great Minds for Eureka Math Professional Development Services, Coaching Services, and Math Materials (Budgeted Expense for FY26/27 School Year) was made by La'Keshia Wingo and seconded by Jessica Iasparro.
        1. Roll Call Vote:
            a. Tamir Bell – Aye.
            b. Jessica Iasparro – Aye.
            c. La'Keshia Wingo – Aye.
            d. Erika Hannah – Aye.
            e. Mary Simmons – Aye.
        2. All members voting aye. Motion passed.

l. Discuss/Approve Proposal from Wayfinder for Core Curriculum Support (Budgeted Expense for FY26/27 School Year)
    i. A motion to Approve Proposal from Wayfinder for Core Curriculum Support (Budgeted Expense for FY26/27 School Year) was made by La'Keshia Wingo and seconded by Erika Hannah.

1. Roll Call Vote:
    a. Tamir Bell – Aye.
    b. Jessica Iasparro – Aye.
    c. La'Keshia Wingo – Aye.
    d. Erika Hannah – Aye.
    e. Mary Simmons – Aye.
2. All members voting aye. Motion passed.

m. Discuss/Approve Proposal from Discovery Education for DreamBox Math Advanced Learning Program (Budgeted Expense for FY26/27 School Year)
    i. A motion to Approve Proposal from Discovery Education for DreamBox Math Advanced Learning Program (Budgeted Expense for FY26/27 School Year) was made by Jessica Iasparro and seconded by La'Keshia Wingo.
        1. Roll Call Vote:
            a. Tamir Bell – Aye.
            b. Jessica Iasparro – Aye.
            c. La'Keshia Wingo – Aye.
            d. Erika Hannah – Aye.
            e. Mary Simmons – Aye.
        2. All members voting aye. Motion passed.
n. Discuss/Approve Psychology Contract with Center for Special Education Services (CSES) (Budgeted Expense for FY26/27 School Year)
    i. Attorney Sosnowski stated that Dr. Wrenn indicated she has not yet received this contract from CSES.
        1. A motion to lay over the Approval of Psychology Contract with Center for Special Education Services (CSES) (Budgeted Expense for FY26/27 School Year) was made by Tamir Bell and seconded by Mary Simmons.
            a. Voice Vote: All members voting aye.
            b. Motion passed.
o. Discuss/Approve Agreement with PowerSchool for 2026-2027 (Budgeted Expense for FY26/27 School Year)
    i. A motion to Approve Agreement with PowerSchool for 2026-2027 (Budgeted Expense for FY26/27 School Year) was made by Mary Simmons and seconded by La'Keshia Wingo.
        1. Roll Call Vote:
            a. Tamir Bell – Aye.
            b. Jessica Iasparro – Aye.
            c. La'Keshia Wingo – Aye.
            d. Erika Hannah – Aye.
            e. Mary Simmons – Aye.
        2. All members voting aye. Motion passed.
p. Discuss/Approve Proposal from GoGuardian for Technology Monitoring Services (Budgeted Expense for FY26/27 School Year)
    i. A motion to Approve Proposal from GoGuardian for Technology Monitoring Services (Budgeted Expense for FY26/27 School Year) was made by Erika Hannah and seconded by Mary Simmons.
        1. Roll Call Vote:
            a. Tamir Bell – Aye.

b. Jessica Iasparro – Aye.
c. La'Keshia Wingo – Aye.
d. Erika Hannah – Aye.
e. Mary Simmons – Aye.

2. All members voting aye. Motion passed.

q. Discuss/Approve Resolution of the Board of Directors of Rockford Charter School Organization to Approve the Closing of the Accounts at UMB Bank, f/k/a Illinois Bank and Trust, and to Allow for the Transfer of Funds to the Newly Established Accounts at Midland States Bank
    i. Leslie Cruz stated that she had looked through their analysis and proposed fees and, having spoken to Dr. Wrenn, determined that what the bank provided was more than what the current bank had.
        1. A motion to Approve Resolution of the Board of Directors of Rockford Charter School Organization to Approve the Closing of the Accounts at UMB Bank, f/k/a Illinois Bank and Trust, and to Allow for the Transfer of Funds to the Newly Established Accounts at Midland States Bank was made by La'Keshia Wingo and seconded by Erika Hannah.
            a. Roll Call Vote:
                i. Tamir Bell – Aye.
                ii. Jessica Iasparro – Aye.
                iii. La'Keshia Wingo – Aye.
                iv. Erika Hannah – Aye.
                v. Mary Simmons – Aye.
            b. All members voting aye. Motion passed.

7. Old Business
    a. Discuss/Approve Contract with AVID for Leadership Coaching and Learning Materials (Budgeted Expense for FY26/27 School Year)
        i. Attorney Sosnowski informed the Board that Dr. Wrenn said the contract had come through and was a 1003a expense.
            1. A motion to Approve Contract with AVID for Leadership Coaching and Learning Materials (Budgeted Expense for FY26/27 School Year) was made by Jessica Iasparro and seconded by Mary Simmons.
                a. Roll Call Vote:
                    i. Tamir Bell – Aye.
                    ii. Jessica Iasparro – Aye.
                    iii. La'Keshia Wingo – Aye.
                    iv. Erika Hannah – Aye.
                    v. Mary Simmons – Aye.
                b. All members voting aye. Motion passed.

8. Finance Committee Report/Finance Manager Report
    a. Discuss/Approve FY 26-27 Budget
        i. Leslie Cruz informed the Board that the updated budget includes the initial allocation for title that was received. She explained that the contracted services amount changed because one of the outsourced staff members was removed and added to payroll, which led to saving approximately $100,000.00. She stated that curriculum and classroom expenses increased by about $5,000.00 due to all the quotes done for the school. She stated that the employee expenses increased due to medical insurance increasing and that the FTE is 36 for FY27 with 2 positions outsourced under contracted services. Leslie Cruz stated that CSBM is proposing a net deficit of $422,522.00.

ii. Dr. Wrenn explained that the grant services and GoGuardian are included in this updated budget.
iii. Frank Bisconti asked why the 20% increase in medical insurance is not shown in the curriculum and classroom expenses.
iv. Leslie Cruz explained that more employees' expenses are included under the curriculum and classroom expenses, meaning the 20% is not shown in the broad expense overview because it is only affecting the medical insurance.
v. Tamir Bell exited the meeting at 4:55 p.m.
vi. Erika Hannah asked what was reduced to show a smaller increase in curriculum and classroom expenses, when the medical insurance increased by 20%.
vii. Dr. Wrenn explained that the number of staff went down, meaning who they are covering under benefits decreased.
1. A motion to Approve FY 26-27 Budget was made by Erika Hannah and approved by Mary Simmons.
a. Roll Call Vote:
i. Jessica Iasparro – Aye.
ii. La'Keshia Wingo – Aye.
iii. Erika Hannah – Aye.
iv. Mary Simmons – Aye.
b. All members voting aye. Motion passed.

b. YTD Budget Actuals
i. Leslie Cruz explained that the year-end forecast for total revenue is $3,892,418.00, and total expenses are at $4,721,744.00, yielding a net income loss of $829,325.00.

c. YTD Cashflow Update
i. Leslie Cruz informed the Board that the bank account is currently at $2,548,414.00, and accounts receivable are expected to be at $332,160.00.

9. Marketing Committee Report
a. No report made.
10. Executive Director Report
a. No oral report made. Written report was included in board packets.
11. Director of Student Support & Engagement Report
a. Ms. Copeland explained that her and 3 other staff members were able to go down to Ron Clark Academy in Atlanta, Georgia. She explained that Jackson has been doing the bare minimum for the house system, which is composed of the green house, red house, blue house, and black house. Ms. Copeland explained that visiting Ron Clark ignited the staff to become more invested in the house system by getting parents involved. She stated that the house system gives students a sense of belonging and accountability. She explained that the house system is going to be a big thing for Jackson this year because they will be asking the students to wear their respective colors.
b. Dr. Wrenn asked the board members to select a house that speaks to them and to wear their color to board meetings. She explained that they are making bold changes to the school but are receiving some pushbacks from the parents.
c. Ms. Copeland explained that they are looking into providing shirts for the students but that they are also putting together resources where the parents can get shirts in the right colors. She explained that she then wants to add patches to the students' shirts. Ms. Copeland also stated that the staff members are invested and will model the dress code.
12. Adjournment
a. A motion to adjourn the meeting was made by Mary Simmons and seconded by Erika Hannah.

i. Voice Vote: All members voting aye.
ii. Motion passed. Meeting adjourned at 5:10 p.m.

Next Board Meeting: July 16, 2026, at 11:30 a.m. (Meeting will be held in-person at Sosnowski Szeto, LLP, 6735 Vistagreen Way, Ste. 300, Rockford, IL 61107)