

# 315 Summit Street Rockford IL, 61107 815.316.0093 | JacksonCharterSchool.org

# Rockford Charter School Organization Board Meeting Minutes April 29, 2021

### Meeting Held VIA Microsoft Teams Pursuant to COVID-19 Executive Order No. 16

1. Call to Order – 11:38 a.m.

Present: Carla Redd, Anisha Grimmett, Kenneth Cunningham, Antonio Turner, Jay Ware, Attorney Roxanne Sosnowski, Principal Shavina Baker, Rick Aylward, Attorney James Kane

- 2. Approval of Agenda
  - a. Motion to approve the agenda made by Carla Redd and seconded by Anisha Grimmett
  - b. Roll Call Vote:
    - i. Carla Redd Aye.
    - ii. Anisha Grimmett Aye.
    - iii. Kenneth Cunningham Aye.
    - iv. Antonio Turner Aye.
    - v. Jay Ware Aye.
    - vi. Motion passed.
- 3. Approval of the Regular Board Meeting Minutes of February 18, 2021
  - a. Motion to approve Regular Board Meeting Minutes of February 18, 2021 made by Carla Redd and seconded by Antonio Turner
  - b. Roll Call Vote:
    - i. Carla Redd Aye.
    - ii. Anisha Grimmett Aye.
    - iii. Kenneth Cunningham Aye.
    - iv. Antonio Turner Aye.
    - v. Jay Ware Aye.
    - vi. Motion passed.

### 4. New Business

- a. Resolution of the Rockford Charter School Organization, an Illinois Not For Profit Corporation Approving and Authorizing an Agreement with H.C. Anderson Roofing Company, Inc. for Roofing and Gutter Repair Services in the amount of \$62,296.00
  - i. Motion to approve Resolution authorizing an Agreement with H.C. Anderson Roofing Company, Inc. for roofing and gutter repair services in the amount of \$62,296.00 made by Carla Redd and seconded by Antonio Turner.

- ii. Roll Call Vote:
  - 1. Carla Redd Aye.
  - 2. Anisha Grimmett Aye.
  - 3. Kenneth Cunningham Aye.
  - 4. Antonio Turner Aye.
  - 5. Jay Ware Aye.
  - 6. Motion passed.
- b. Resolution of the Board of Directors of Rockford Charter School Organization Approving and Authorizing a Second Amendment to the Second Restatement and Extension of Charter School Agreement Between the Board of Education, Rockford Public School District No. 205, Winnebago-Boone Counties, Illinois, and Rockford Charter School Organization
  - i. Motion to layover made by Anisha Grimmett and seconded by Jay Ware.
  - ii. Roll Call Vote:
    - 1. Carla Redd Aye.
    - 2. Anisha Grimmett Aye.
    - 3. Kenneth Cunningham Aye.
    - 4. Antonio Turner Aye.
    - 5. Jay Ware Aye.
    - 6. Motion passed.
- c. Resolution of the Board of Directors of Rockford Charter School Organization to Adopt Staff COVID-19 Policy Number 100.4 Required Vaccination Policy
  - i. A motion to approve Resolution to adopt Staff COVID-19 Policy regarding required vaccination made by Jay Ware. There was no second.
    - 1. Motion failed for lack of second.
  - ii. Anisha Grimmett left meeting at 12:15 p.m.
- d. Resolution of the Board of Directors of Rockford Charter School Organization to Adopt a Student Policy Number 100.5 Special Programs
  - i. Motion to approve Resolution to adopt a Student Policy regarding Special Programs was made by Antonio Turner and seconded by Jay Ware.
  - ii. Roll Call Vote:
    - 1. Carla Redd Aye.
    - 2. Kenneth Cunningham Aye.
    - 3. Antonio Turner Aye.
    - 4. Jay Ware Aye.
    - 5. Motion Passed.
- e. ESSER II and ARP ESSER Funds
  - i. Principal Baker and Finance Director Rick Aylward discussed several of the ways RCSO plans to utilize ESSER funds. Principal Baker stated that there are a variety of things the ESSER funds can be utilized for. Finance Director Rick Aylward stated that the funding amounts, as they continue to come in, may impact the final numbers set forth in the budget.
- f. Budget for 2021-2022 School Year

- i. Finance Director Aylward indicated that the budgeted numbers were impacted by the total projected enrollment figures. Finance Director Aylward indicated that his proposed budget for the 2021-2022 school year may require adjustments in the future as grants and ESSER funds come in.
- ii. Motion to approve the Budget for the 2021-2022 school year was made by Jay Ware and seconded by Antonio Turner.
- iii. Roll Call Vote:
  - 1. Carla Redd Aye.
  - 2. Kenneth Cunningham Aye.
  - 3. Antonio Turner Aye.
  - 4. Jay Ware Aye.
  - 5. Motion Passed.
- g. Discussion on potential new Board Members
  - i. Attorney Kane noted that the RCSO board was authorized to have up to nine board members. Principal Baker noted that if anyone has ideas for good candidates for board members, to please send those ideas her way.
- 5. Public Comment
- 6. Principal's Report
  - a. Principal Baker indicated that she has covered the majority of items contained in her principal's report earlier in the meeting. However, Principal Baker highlighted that RCSO has gained 7 students in April and she previewed enrollment figures for the 2021-2022 school year. Principal Baker highlighted that she has ordered 100 iPads for the upcoming school year. Principal Baker also discussed RCSO's marketing campaigns through videos and Facebook. Principal Baker then invited board members to attend teacher appreciation day. Principal Baker then stated that, from a disciplinary standpoint, Jackson has had a good year with very few suspensions.
- 7. Finance Committee Report
  - a. YTD Budget to Actuals
  - b. YTD Cashflow Update
    - i. Finance Director Aylward went through current financial reports for the 2020-2021 school year.
- 8. Update on Required Board Member Training
  - a. Board Members were reminded to submit copies of their completed board training certifications to Principal Baker.
  - b. Rick Aylward left meeting at 12:50 p.m. prior to Executive Session.
- 9. Executive Session Personnel
  - a. Motion made to enter executive session by Carla Redd and seconded by Jay Ware.
  - b. Roll Call Vote:
    - i. Carla Redd Aye.
    - ii. Kenneth Cunningham Aye.
    - iii. Antonio Turner Aye.
    - iv. Jay Ware Aye.

- v. Motion passed. Entered into Executive Session at 12:51 p.m.
- c. Antonio Turner exited Executive Session at 1:04 p.m.
- d. Motion made to exit Executive Session made by Carla Redd and seconded by Jay Ware.
- e. Roll Call Vote:
  - i. Carla Redd Aye.
  - ii. Kenneth Cunningham Aye.
  - iii. Jay Ware Aye.
  - iv. Motion passed. Exited Executive Session at 1:08 p.m.

#### 10. Adjournment

- a. Motion to adjourn meeting made by Carla Redd and seconded by Jay Ware.
- b. Roll Call Vote:
  - i. Carla Redd Aye.
  - ii. Kenneth Cunningham Aye.
  - iii. Jay Ware Aye.
  - iv. Motion passed. Meeting Adjourned at 1:11 p.m.