

**Rockford Charter School Organization Special Board Meeting Agenda**  
**May 15, 2025**  
**8:30 a.m.**  
**Jackson Charter School, 315 Summit Street, Rockford, IL 61107**  
**In-Person Meeting**

1. Call to Order – Board President
2. Approval of Agenda
3. Approval of Board Meeting Minutes for April 30, 2025
4. Public Comment
5. New Business
  - a. Discuss/Approve payment to ProCare Therapy for hire of Muhsina Parvin for SPED services for 2025-2026 school year
  - b. Discuss/Approve Agreement with I-Care for an Online Immunization Database
  - c. Discuss/Approve Agreement with Cintas (Omnia) for Oversight of Maintenance Supplies
  - d. Discuss/Approve Awarding a Bid/Proposal for Roof Repair
  - e. Discuss/Approve Awarding a Bid/Proposal for Maintenance and Custodial Services
  - f. Monthly Presentation by Consultant ElevatED Spaces, LLC
6. Old Business
  - a. Discuss/Approve Staff Management, Inc. Proposal for Human Resource Management Services
  - b. Discuss/Approve the Morrissey Family Business Proposal for Payroll Services
  - c. Discuss/ Approve Proposal from Quattro Business Support Services for Accounting and HR Services
  - d. Discuss/Approve Proposal from Charter School Business Management (CSBM) for Financial Management Services
  - e. Discuss/Approve Employment Contract with Dr. Ebony Wrenn for the position of Principal
  - f. Discuss/Approve Partnership Agreement with Cool Beans! Child Care and Providence Community Development Corporation for Summer Programming
7. Marketing Committee Report
8. Interim Principal Report
9. Director of Climate and Culture Report
10. Interim Director of Teacher Development Report
11. Finance Committee Report/Finance Manager Report
  - a. YTD Budget Actuals
  - b. YTD Cashflow Update
  - c. Discuss/Approve FY26 Budget

- d. Discuss/Approve Staffing Model Proposal
  - e. Discuss/Approve Net Revenue Expense Proposal
  - f. Building Capital Projects
  - g. Fundraising/Development Plan
    - i. Give/Get
    - ii. Finance/Fundraising Committee
    - iii. Facilities Committee established by the Board
      - 1. Identify Composition of Committee
12. Executive Session – (if needed)
- a. Personnel - Go into Closed Session to Review Closed Session Minutes and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.
13. Adjournment

**Next Board Meeting: June 19, 2025, at 11:30 a.m. (Meeting will be held in-person at Jackson Charter School, 315 Summit Street, Rockford, IL 61107)**