

**Rockford Charter School Organization
Board Meeting Agenda
April 26, 2018
11:30 a.m. – 1:00 p.m.**

1. Call to Order: 11:30AM
 - a. Board Members Present – Scott Anderson, Nathan Bryant, Jennifer Hall and Carla Redd (arrived at 11:42am)
 - b. Also Present – Mike Williams, Shavina Pierre, and Roxanne Sosnowski
2. Approval of Agenda – Motion by Scott Anderson, Seconded by Jennifer Hall. All aye.
3. Review of 2017-2018 Audit – Telephone Conference with ORBA
 - a. Jim from ORBA presented the FY Audit and disclosures, Board Members asked questions relative to the Audit presented.
4. Public Comment – None.
5. Minutes of Prior Board Meeting
 - a. November 16, 2017 Board Meeting Minutes – Laid over to next meeting
 - b. Motion by Scott Anderson, Seconded by Nathan Bryant. All aye.
 - c. Next Board Meeting will cover November and April Minutes – Roxanne Sosnowski to Email to Board Members.
6. Executive Director's Report – Mike Williams
 - a. Mike Williams Comments:
 - i. Congratulates Ms. Pierre for completing second master's degree.
 - ii. Provided an update regarding curriculum materials, students now have physical books.
 - iii. Update regarding facility issues – electrical, parking lot, retaining wall, and Security System.
 - iv. Update regarding Security System provider various issues:
 1. Roxanne to draft communication to Security Shark regarding invoice issues that should be sent to Distinctive Schools and termination of services.
 2. Information was presented regarding potential security contract with CGI
 3. Carla Redd suggested instructing current security company not to contact the police until someone has checked into the security issue as a way to save potential costs because the false alarms could be triggered by the security company and something that they are doing.
 - v. Mr. Williams presented update of quotes received for improvements to the retention wall and parking lot, lighting upgrades, fence around parking lot,

front stoop, pay ground expansion, roof repairs, white board/smart boards in classroom.

7. Finance Update – Jen Hall

- a. Jen Hall explained the financial report for the last three months of the fiscal year.
 - i. Should end the fiscal year with \$1.4-1.3 Million with cash on hand.
 - ii. Discussion took place regarding financial report and projections for the end of the year.
 - iii. Still waiting for insurance numbers and the school is looking at an 18% increase regarding medical insurance expenses and has requested quotes from other insurance carriers.
 - iv. Jen Hall would like to have more accounts and keep \$700k in current bank account and move the rest into another account.
 - v. RPS 205 calculation of per capital tuition costs are different from RSCO has. Board Members recommended initiating a meeting to determine the rationale for the reduction and the numbers provided to the Illinois State Board of Education. None of the additional \$8 million that RPS is receiving based off the low calculations provided to ISBE has to be provided to the charter schools.
 - vi. Current operating at the lower rate and not the actual rate.
 - vii. School has been frugal with funds because of the start of the year in the deficit.
 - viii. Jen Hall thinks the safety items need to get done for example the parking lot and retention wall.
 - ix. Nathan Bryant would like to hold off on all items for 30 days so that there is a better understanding of the per pupil funding from RPS 205.
 - x. Next meeting scheduled May 24, 2018 @ 11:30am where the capital projects will be discussed.

8. New Business –

- a. 2018-2019 School Calendar
 - i. Needed to reduce the total number of school days to mirror RPS 205 due to bus driver training and with the dip of student attendance after RPS 205's school year ends it affects ADA funding.
 - ii. Waiting to hear back from District regarding review of calendar.
 - iii. Motion by Nathan Bryant, seconded by Carla Redd to approve school calendar. All aye.
- b. Resolution to Appoint Mike Williams as Hearing Officer for Jackson Charter School for cases involving Student Discipline
 - i. Motion by Nathan Bryant, Seconded by Carla Redd. All aye.

9. Executive Session – 5 ILCS 120/2 (c) 1 – Personnel 5 ILCS 120/2 (c) 9 – Student Disciplinary Cases 5 ILCS 120/2 (c) 10 – Individual Student Matters

- a. Entered into the Executive Session at 12:55PM.
- b. Executive Session ended at 1:12PM.



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10. Adjournment – Motion by Carla Redd, Seconded by Scott Anderson. All aye. Meeting adjourned at 1:15PM.