

## Board Meeting Minutes

11/2/16

11:00 a.m. - Jackson Charter School

Meeting called to order at 11:07 by Nathan Bryant. Board members present at roll call were Mike Williams, Susan Loomis, and Nathan Bryant. Scott Anderson arrived at 11:57 a.m. Gerry Jenkins was absent.

1. Public Comment – No public comment.
2. Review/approve minutes from prior board meeting
  - a. Nathan Bryant made a motion to approve the minutes from the July 15<sup>th</sup> board meeting.
  - b. Second by Susan Loomis.
  - c. All Aye. Mike Williams abstained from voting.
  - d. Mike Williams made a motion to approve the minutes of the August 10<sup>th</sup> board meeting.
  - e. Second by Nathan Bryant.
  - f. All Aye. Susan Loomis abstained from voting.
3. Rockford Chamber of Commerce 40 Under 40 – Angelique Malone was nominated and selected on November 17<sup>th</sup> at the Tebala Shriners Club in Rockford.
4. Board Member Recruitment
  - a. There is a need to recruit Board members.
  - b. It should be 20 people we know and the list should be considered per Mike Williams
  - c. The names should be submitted to Jen and she will schedule meetings with prospective board members.
  - d. Jen Hall believes the school needs a Board member that can provide fundraising assistance.
  - e. It was suggested Rural on Tap will support fundraising efforts and 23 Christmas Trees
  - f. Dr. Oates was suggested as a possible Board member as he has a direct medical connection to the school.
  - g. Jen can work on other names as she would like at least two fundraising Board members.

5. Air Conditioning Update - Susan did not have an update, but Jen indicated that we need a plan by summer. Nathan will follow up with Scott.
6. Catalyst Contract Extension – Angelique Malone was dismissed from the meeting. Nathan ran through roles of Susan, Jen and the other staff. Jen and Susan are closest to the school.
  - a. Operation pieces stress staff out.
  - b. Senior Leadership has concerns doing things on their own.
  - c. Nathan thinks they have a very talented senior leadership team.
  - d. The staff is not ready to take the reins on the operational side.
  - e. Mike expressed concern over where the school is going organizationally.
  - f. Mike would like to see the strategic plan and get comfortable with that. Mike's belief is that the management team that you have in place should run the school.
  - g. Jen indicated that Shavina has a good handle on operation, Autumn on the curriculum piece, and Angelique on the parents and kids.
  - h. Nathan does not want operations and finance pressure on Angelique and Autumn. He believe Shavina can be developed to take over the operations piece.
  - i. Jen's contract is for \$6,000 a month and the proposal would be to extend Jen's contract through the end of the fiscal year. Mike Williams made a motion to approve the proposal and Nathan Bryant seconded the motion. All were in favor.
7. Executive Session – Pursuant to 5 ILCS 120 2(c) and 5 ILCS 120/2(c)9 (Personnel and Student Discipline)
  - a. At 11:45 a.m. Nathan Bryant made a motion to go into Executive Session and it was seconded by Mike Williams. Roll call vote: Nathan Bryant, Mike Williams, Susan Loomis, Roxanne Sosnowski and Angelique Malone. Scott Anderson arrived at 11:57 a.m.
  - b. Executive Session closed at 12:50 p.m.
8. IFF
  - a. Easter Seals will leave Patriots at the end of January. Nathan informed the Board we will work toward terminating that lease. Nathan has been working with IFF and informing them.
9. Discuss/Approve Internet Safety Policy
  - a. Jane has recommended this policy, Mike asked how it is monitored. Board members reviewed the policy.

- b. Angelique stated that student monitoring occurs by login. Teachers do random checks.
  - c. The school has filters that prevent access.
  - d. Jen indicated school works with two companies on internet monitoring.
  - e. The motion was made by Scott Anderson
  - f. Second by Susan Loomis
  - g. All in favor.
10. Enrollment Updates/Dashboard
  - a. Angelique reviewed the dashboard and said she would share the google document with board members.
11. Average Daily Attendance/Plan to Improve
  - a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.
12. Strategic Plan Q1 Update
  - a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.
13. School Improvement Plan/Center for School Improvement
  - a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.
14. Summer Learning Overview
  - a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.
15. NWEA Results/EduClimber Access
  - a. Angelique reviewed the results and how all are reported within EduClimber. She said she would share access with board members.
16. FY 16 Audit Draft Update
  - a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.
17. FY 17 Financial Update
  - a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.
18. Strategic Planning for FY2018

- a. This item was laid over to the 12/14/2016 Board meeting for consideration and discussion.

19. Meeting adjourned at 1:05pm

