

Rockford Charter School Organization

Board Meeting Minutes

June 22, 2017

11:00am – 1:00pm – Jackson Charter School

1. **Call to Order: Present – Nathan Bryant, Scott Anderson, Kenneth Cunningham, Carla Redd, Michael Williams, Jennifer Hall, by phone Gerald Jenkins.**
2. **Approval of Agenda – Motion by Scott Anderson, 2nd by Carla Redd, approved.**
3. **Public Comment - none**
4. **Review/Approve Minutes of Prior Board Meetings – Motion by Gerald Jenkins, 2nd by Scott Anderson, approved.**
5. **Discuss/Approve Resolution of the Board of Directors of Rockford Charter School Organization electing Kenneth Cunningham as a member of the Board of Directors – Motion by Scott Anderson, 2nd by Carla Redd – approved.**
6. **Discuss/Approve Resolution of the Board of Directors of Rockford Charter School Organization electing Jennifer Hall as a member of the Board of Directors – Motion by Gerald Jenkins, 2nd by Kenneth Cunningham – approved.**
7. **Discuss/Approve Resignation of Gerald Jenkins and Susan Loomis from the Board of Directors of Rockford Charter School Organization as of June 30, 2017. – Motion by Scott Anderson, 2nd by Kenneth Cunningham – approved.**
8. **Finance Issues**
 - a. **Discuss FY17 Budget to Actual Report – presented by Jen Hall**
 - b. **Discuss FY17 Audit – Jen Hall explained upcoming process**
 - c. **Discuss/approve Finance Policy – not provided for this meeting**
9. **Facility Issues**

- a. **Discuss Air Conditioning – Board gave Mike Williams approval to proceed as necessary**
- b. **Discuss Health Department Inspection Report - Mike Williams presented summary**
- c. **Discuss Water Quality (Lead) Status Report – Mike Williams stated this issue has been resolved**

10. Discuss/approve food service provider not to exceed \$180,000 - Motion by Scott Anderson, 2nd by Kenneth Cunningham – approved.

11. Discuss Insurance Renewal – Jen Hall and Mike Williams presented update

12. Staffing Issues

- a. **Discuss/approve independent contractor agreement for nursing services – Motion by Jen Hall, 2nd by Scott Anderson – approved.**
- b. **Discuss/approve independent contractor agreement for school counselor – Motion by Scott, 2nd by Carla Redd with expense and standard lanagugage issues to be approved by Executive Director and Attorney Sosnowski. – approved.**
- c. **Staff not returning – Mike Williams provided update**
- d. **Substitute teacher challenges – Mike Williams provided update**
- e. **Summer work hours for staff – Mike Williams provided update**

13. New Business - none

14. Executive Session – Personnel

- a. **Motion by Scott Anderson, 2nd by Jen Hall – approved to move into executive session at 11:55pm**
- b. **Board informed Mike Williams that he does not have to take staffing decisions to the board, he has full authority.**
- c. **Motion by Scott Anderson, 2nd by Jen Hall – approved to move out of executive session at 12:19pm.**



d. 12:19pm Carla Redd, Roxanne Sosnowski left the meeting

15. Adjournment – 12:30pm

