

## Regular Board Meeting Minutes

2/9/17

11:00 a.m. - Jackson Charter School

Meeting called to order at 11:10 a.m.

Present at Roll Call: Nathan Bryant, Mike Williams, Susan Loomis, Jennifer Hall, Shavina Pierre, Angelique Malone, Scott Anderson and Roxanne Sosnowski. Gerry Jenkins was present via telephone conference.

1. Review/approve agenda - Mike Williams motioned to approve agenda, Susan Loomis seconded the motion, motion approved
2. Public Comment - NONE
3. Parent/Student Testimonial – Susan Loomis asked to add the testimonial because not all Board Members get enough time in the building and when we are here, oftentimes we are focused on improving the school so we are not talking about what is going well and why we are all here in the first place. A video was then shown of a parent speaking about her experience with the school.
4. Review/approve minutes from prior board meeting – Moved by Mike Williams, seconded by Susan Loomis. Motion passes.
5. Financial Update – Jennifer Hall – Overall the school is doing very well. The school has received a little bit more income because the per student allocation, was included in this payment finally so that bumped us up a little bit higher than what we would've expected. We are clearly keeping our expenditures down. Jen indicated she wanted to get to the point where the school is not ever waiting for that RPS payment. The cash flow is going very well. Jen went over the statement of activity and the statement of financial position and again this would normally be called a balance sheet. February is when we stop making the two payments on Gateway Patriots Center. Next month we will get those off the balance sheet. QuickBooks is working just fine, which will free up \$30,000 in this year's budget.
6. Executive Session - Pursuant to 5 ILCS 120/2(c)(1). Went into Executive Session at 11:25 a.m. Came out of Executive Session at 12:37 p.m.
7. Enrollment Update – An update was given by Shavina Pierre. Jackson Charter School averages a daily attendance hovering over the 92% range, which is better than most public schools.

Mike Williams left the meeting at 12:59 p.m.

8. 401K – Shavina Pierre met with Tuneberg Asset Management about bringing some type of plan to the employees and it was recommended a possible 1-3% match. The Board discussed a possible no match in the first year.
9. 2017/2018 Budget – Jennifer Hall stated is was not ready as of yet, but it will be distributed via e-mail to the Board Members. A decision will then be made and Jen will be notified of decision via e-mail.

#### Items Not Covered From December Board Meeting

1. Air Conditioning Update – Scott Anderson – no update
2. IFF – Nathan Bryant had no update on this matter. It appears that all schools use the gyms. Last year the cost for an entire basketball season was \$454 with the cost almost doubling this year and it not including the middle school.
3. Average Daily Attendance Plan to Improve – Susan Loomis suggested an idea about rewarding students for perfect attendance with a polo shirt, which will promote the school, encourage attendance and help out families.
4. Strategic Plan Q1 & Q2 Results – Angelique Malone stated attendance stays pretty constant and 80% of the kids are meeting the goal each month.
5. School Improvement Plan/Center for School Improvement – Angelique Malone, Susan Loomis
6. Summer Learning Overview – Angelique Malone and Susan Loomis stated that training for more teachers is the focus this year and there will be no summer learning this year because it was not a big success last summer.
7. Strategic Planning for FY2018 – Nathan Bryant – Academic performance for K-8 directly speaks to the heart of the charter agreement, but maybe limit new enrollment to Kindergarten.
8. New Business
9. Adjourn – at 1:45 p.m. a motion made by Scott Anderson and a second by Susan Loomis.