

Board Meeting Minutes

12/14/16

11:00 p.m. - Jackson Charter School

Meeting called to order at 11:17 a.m. by Nathan Bryant. Board members present were Mike Williams, Scott Anderson and Nathan Bryant. Board members also present via telephone conference: Gerry Jenkins and Susan Loomis. Also present were Board Attorney Doug Henry, Jennifer Hall and Shavina Pierre.

1. Public Comment-None

2. FY17 Financial Update – Jennifer Hall
 - A. Budget to actual: We are keeping expenses down.
 - B. Overall: Revenue is higher than we budget \$430k less in expenditures.
 - C. \$150k ahead
 - D. Startup cost \$200k that we won't have next year.

3. FY16 Audit Update – Nathan Bryant
 - A. Completed successfully.
 - B. Can provide a copy of the audit if requested
 - C. We now have a Quorum at 11:44 Scott Anderson joined
 - D. Motion by Scott Anderson
 - E. Seconded by Mike Williams
 - F. All Aye

4. FY17 Financial Update – Jennifer Hall-Revisited
 - A. Cash flow: July-November Actuals holes for things that haven't been paid.
 - B. The year-end cash flow Jun 30 looks good.
 - C. Payroll \$220k/month. The only thing that will be reducing will be paraprofessionals.
 - D. Budget Summary: The revenue lines not collapsed. Bryant asked for this format to show how it is changing.
 - E. Budget Detail: This is the expanded chart of accounts.
 - F. Employee Benefits were in error. Wrong numbers were initially reported. They have been corrected. \$122k difference for the whole year.
 - G. IFF loans: Nathan worked with Roxanne that got us out of the lease.

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- H. Waiting for response from IFF.
 - I. Motion for revised budget by Scott Anderson
 - J. Second by Mike Williams
 - K. All AYE
5. Fraudulent Checks – Nathan Bryant
- A. Bank caught the checks
 - B. Eleven checks out of sequence
 - C. Implemented Positive Pay
 - D. CSV file sent to bank daily
 - E. Police were called and no report filed yet, Nathan will file. Shavina Pierre will go file the report if able.
6. Review of Minutes from last meeting: Williams under 6e needs a correction.
- A. Mike Williams did not say there was a need for a major staff change.
 - B. Motion to Strike E with an amendment by Mike Williams
 - C. Anderson Second
 - D. All Aye
7. Motion for Executive Session pursuant to 5 ILCS 120/2(c)9 Student Discipline: Moved by Nathan Bryant, Seconded by Scott Anderson at 11:51 am. Regular session recommenced at 12:45 a.m. Present at the reconvening of regular session were Mike Williams, Scott Anderson, Nathan Bryant, Susan Loomis (telephonically), Gerry Jenkins (telephonically).
8. Weather Closing Policy – Angelique Malone
- A. Angelique shared with we will follow RPS 205 when they are off.
 - B. No vote need
9. Board Member Recruitment – Nathan Bryant
- A. Owner of Field Fastener Bill Deary, Nathan will contact.
 - B. Ann O'Keefe come back to it after the first of the year.
 - C. Carla Red out all of November, Jen will follow up.
 - D. Dr. Oates. We did not get to him yet.

All of the following topics are moved to the next meeting:



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Air Conditioning Update – Scott Anderson, Susan Loomis

IFF – Nathan Bryant

Average Daily Attendance Plan to Improve – Angelique Malone, Susan Loomis

Strategic Plan Q1 Results – Angelique Malone, Susan Loomis

School Improvement Plan/Center for School Improvement – Angelique Malone, Susan Loomis

Summer Learning Overview – Angelique Malone, Susan Loomis

Strategic Planning for FY2018 – Nathan Bryant

10. Adjournment:

- A. Motion by Scott Anderson
- B. Second by Nathan Bryant
- C. Meeting adjourned at 12:51 p.m.